



National Gambling Board

South Africa

a member of **the dti** group

INFORMATION TECHNOLOGIST: NATIONAL REGISTERS

Reference Number: NGB 08/2017

Remuneration Scale: R508,692.74 – R706,517.21 (Total package per annum)

Preference will be given to African Females, Coloureds, Whites and people with disabilities

BRIEF SUMMARY OF THE ACT

The National Gambling Board is established in terms of the National Gambling Act, 2004 (Act 7 of 2004) as amended. It is a schedule 3A Public Entity in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). National Gambling Act makes provision for the coordination of concurrent national and provincial legislative competence over matters relating to (the continued) regulation of gambling activities and also makes provision for the establishment of uniform norms and standards applicable throughout the Republic in certain gambling activities.

STRATEGIC OBJECTIVE

The strategic objectives stated below straddle and apply across all positions within the NGB. Successful incumbents will be required to execute their functions in consideration of the following strategic objectives i.e. Compliance monitoring of all provinces with gambling legislation, Combating of unlicensed gambling activities, Suppression of illegal gambling activities, Effective monitoring of Limited Payout Machines, Establish and maintain national functional registers, Provide research based authoritative advise on gambling, Conduct public awareness, education and responsible gambling campaigns, Financial efficiency and Human resource efficiency, Improved operational and technical efficiency.

PURPOSE

To provide for the analysis of information systems on National Registers, computers/games and gambling devices.

KEY PERFORMANCE AREAS

- Collect and analyse data received from the National Registers;
- Collect and review reports from laboratories and the National Regulator for Compulsory Specifications;
- Maintain National Registers Helpdesk and provide technical support;
- Interact with Provincial Licencing Authorities and stakeholders on National Registers;
- Ensure compliance and maintenance of National Registers;
- Ensure appropriate desk analysis of information received and identification of variances;
- Obtain appropriate information to assist in monitoring;
- Ensure adherence to norms and standards by the PLA's;
- Ensure delivery of appropriate financial management;
- Provide appropriate input into the NGB's organisational strategy and operational plan; and
- Ensure appropriate input into the NGB's quarterly reporting documents.

MINIMUM JOB REQUIREMENTS

Qualifications

- Three year Degree or National Diploma in Information Technology from a SAQA recognised institution.

Experience

- Minimum of three (3) years' relevant in Information Technology; and
- Three (3) years' experience within the gambling environment.

Competencies and skills

The appointee must have the following **technical** skills:

- Capability to understand systems development and operations;
- Knowledge in maintenance of Information Technology systems;
- Knowledge in trouble shooting;
- Knowledge in computer and systems audits; and
- Advanced IT skills.

The appointee must have the following **administrative** skills:

- Report writing skills; and
- Administrative and organisational skills.

The appointee must have, as a minimum, demonstrable knowledge of the following pieces of legislation:

- Knowledge of PFMA and applicable regulations;
- In depth knowledge of National Gambling Act and the Regulations;
- In depth knowledge of Provincial Gambling Acts and regulations;
- Knowledge of norms and standards; and
- Knowledge of SANS 1718 Technical standards.

The successful applicants' remuneration package will be structured in terms of the NGB's Remuneration Policy, which will include provident fund and medical aid benefits. The NGB subscribes to the principles of Employment Equity and reserves the right to not make an appointment.

The appointee will be required to sign a performance agreement within one (1) month of joining the organisation and this position is subject to a one (1) year probationary period.

To apply for this position, interested applicants are required to complete the NGB employment application form to be obtained from NGB's website www.ngb.org.za, attach a comprehensive CV, copies of qualifications and identity document.

The completed application can be submitted by e-mail recruitment@ngb.org.za, hand delivered to the NGB offices at 420 Witch Hazel Avenue, Eco Glades 2, Block C, Eco Park, Centurion or posted to the Senior Manager: Human Capital Optimisation, Private Bag x 27, Hatfield 0028.

Background verifications, criminal record checks, citizenship check and competency assessment will form part of the selection process. It is the responsibility of candidates with foreign qualifications to have them verified by the South African Qualifications Authority (SAQA). The NGB reserves the right not to make an appointment.

CLOSING DATE: 28 MARCH 2017